



Texas EMS Conference 2018 will be implementing a new continuing education tracking process. CE for the 2018 conference will be recorded and tracked by attendee badge scanning. This is being implemented to streamline the continuing education process and to serve as a reliable method to provide proof of attendance for professional development requirements.

Although we understand that badge scanning can be a bit hectic for a conference of our size, we want you to know that we are thinking of your attendee experience and hope that you will find this process relatively simple. **To enable the best transition for yourself and all attendees, please read:**

Badge scanning procedures:

1. Badge scanning personnel will be identified by their YELLOW shirts and will be stationed at all classroom and general session entrances; please locate these individuals outside the classroom.
2. For all sessions, your badge will be scanned at the beginning of each session and anytime you leave or re-enter the room before the session ends. **IMPORTANT: You must be scanned into (present in) the session for 90% of the scheduled class time to receive CE credit.** This will be tracked electronically in the software.
3. You will be allowed to register online to view your conference CE credits once the conference has ended. Login website and instructions will be provided in November.
4. You will have the option to digitally view or print a detailed record of class attendance from your home or office computer in the week following Texas EMS Conference. CE credit data will be available to attendees for one year following Texas EMS Conference 2018.

Thank you and see you in Fort Worth!